



SCHOOL OF
Radiography

WYOMING VALLEY
HEALTH CARE SYSTEM

**Wilkes-Barre General Hospital
School of Radiography**

575 North River Street • Wilkes-Barre, PA 18764-0001
570-552-1760

WITHDRAWAL AND REFUND POLICY #11

In the event of withdrawal from the program, the student must complete the School's Withdrawal Form and submit it to the Education Director. The student will be granted a **three week** grace period to return to the Program under the stipulation that all clinical and academic hours and assignments must be completed prior to or after graduation before they will be eligible to take the Registry Exam. Following the grace period, if the student fails to return, the tuition will be reimbursed according to the following schedule:

TIME OF WITHDRAWAL

First month of the trimester
Second month of the trimester
Third month of the trimester

TUITION REFUND

75%
50%
No refund

PREGNANCY POLICY

It is the student's responsibility to notify the Program if pregnancy is suspected. ***If a student chooses not to disclose pregnancy, no modification to the clinical rotation will be enforced.***

1. Verification of pregnancy must be attained from a private physician. A written notice, regarding the limitation of student performance, must be submitted by the physician.
2. An appointment will be made with the Employee Health Service.
3. The student will be counseled concerning radiation protective measures for both fetus and mother.
4. The student will be assigned to rotations that require less strenuous activity and **will not** participate in fluoroscopic and portable studies.
5. The pregnant student will be cautioned to avoid contact with patients infected with, or suspected of having contagious diseases, such as: hepatitis, rubella, herpes zoster, etc.
6. The student will have the option to remain in or take a leave of absence from the Program. The student who chooses to leave the Program for the duration of her pregnancy, will be reinstated after delivery with the stipulation that all clinical & theoretical hours that were missed during the pregnancy, will be completed upon her return. This can be done in the following manner:
 - a. The student can wait until the next enrollment period and enter with the incoming class.
 - b. Choose to attend didactic classes during the pregnancy and complete clinical hours throughout the remainder of the Program either after regular school hours or on weekends when the clinical instructor is present for competency testing.
 - c. Resume clinical/theoretical experience after delivery completing course work on an independent basis and clinical time after scheduled graduation date.
7. A signed statement will be required absolving Wyoming Valley Health Care System, Wilkes-Barre General Hospital, the radiology department, radiologists or their designates, and the Faculty of the School of any responsibility or liability for any injuries or conditions which might be incurred by the student or fetus as a result of exposure to radiation while enrolled as a student and pregnant, if that student should decide to remain in the Program during her pregnancy.
8. If a student wishes to "*undeclare*" pregnancy she must submit a letter stating that intention, the letter will be placed in her permanent file. In such case, no alteration will be made to her clinical schedule.